

Penhold & District Library

Town of Penhold Library Board Meeting

Wednesday, September 22, 2021

@ 6:00 pm / via ZOOM

AGENDA

1. Additions to the Library Agenda
 - Approval of the Library Agenda
2. Changes to Minutes Wednesday, June 23, 2021
 - Approval of Minutes
3. Correspondence
 - Information:
CESD Library Service Meeting - Lisa and Mike sharing the content of the meeting
 - Action:
4. Financial
 - June, July and August Reconciliation – Joan Schmelke
 - 2021 Budget vs Actual
 - Conversation:
Direct Deposit for Payroll
Application for Credit Card with a limit
Transferred QuickBooks from Desktop to on-line
5. Library Board Member's Term of Office
 - Chairperson, Vice Chairperson, Secretary, Treasurer
6. 2021 By-Laws
 - First and Second Reading by the Library Board
7. Staff Job Descriptions Up-date
8. National Day of Truth and Reconciliation – September 30, 2021
9. Mural for 1000 Books Before Kindergarten
10. Library Logo Submissions
11. Manager's Report
12. NEXT MEETING: October 27, 2021
Honouring out-going Board Members – invite accepted by Pat Mayberry and Kathy Sitter.