

# Penhold Library Board Meeting

Wednesday, June 22, 2022

In Attendance: Myra Binnendyk, Lisa Newton, Teresa Cunningham, Joan Schmelke,  
Brenda Hoskin, Jennifer Walsh, Gail Maki

Chair – Lisa Newton

Secretary – Jennifer Walsh

Call to Order – 6:34 PM

1. Approval of the Library Agenda
  - a. **Motion** made by **Brenda Hoskin** to approve agenda. **- Carried**
2. Approval of Library Minutes
  - a. **Motion** made by **Teresa Cunningham** to approve minutes. **- Carried**
3. Correspondence
  - a. Lisa and Jennifer should be appointed for third terms, Joan for second term, by council. A letter has been sent.
  - b. Gail Maki has been approved as board member.
  - c. Letter, Friends of the Library raffle at Fall Festival.
  - d. May 11, motion was made by Council to accept Financial Statement as information.
4. Financials
  - a. Reconciliation as of June 20, 2022
    - i. Statement Balance \$106,009.01
    - ii. Register Balance \$84,926.93
  - b. **Motion** made by **Joan Schmelke** to approve financials as presented.- **Carried**
  - c. Discussions of \$8000 library prize money requires further consideration. Legacy purchase to be considered.
5. Governance
  - a. Code of Conduct Policy 5.3.1 – Board members will sign a Code of Conduct form at the beginning of each term.
  - b. Added policy 3.4.1 – Handlers of emotional and support animals must sign a waiver upon entering the library.
  - c. **Motion** made by **Brenda Hoskin** to approve policies to manual as amended. **-Carried**
  - d. Waiver will be discussed in September.
  - e. Board engaged in discussion regarding inclusiveness of the library. An issue to be considered.
6. Manager's Report
  - a. See printed Manager's Report.

Adjourned – 8:02 PM

Next Meeting – September 28